

March 25, 2002

REVISED NOTICE OF OPEN POSITION

The Association of Bay Area Governments (ABAG) is recruiting to develop a selection list for the position of Deputy Executive Director, Job Number 00-97.

Deputy Executive Director (M)

- SALARY RANGE:** DOQ. Excellent benefits including up to \$100/mo. reimbursement for public transit costs, California Public Employees Retirement System with 7% employee contribution paid by ABAG and full medical benefits.
- ASSIGNMENT:** San Francisco Bay Area's comprehensive regional planning agency seeks person to oversee and manage agency's wide range of planning and services programs. Ideal candidate will have broad experience in public administration with extensive senior management experience. Particular emphasis on planning and enterprise activities highly desirable – see www.abag.ca.gov for detailed descriptions of ABAG's programs. ABAG has a budget of approximately \$13 million and a staff of about 75 persons.
- EXPERIENCE:** Candidates must have:
- held a senior management position in local government or an organization associated with local government;
 - led multiple departments with diverse functions and revenue sources (comparable to ABAG's 75 staff and \$13M budget size);
 - strong writing, public speaking, computer and supervisory skills;
 - built relationships between and among organizations;
 - brought together diverse groups, audiences and points of view to take action – coalition building; and
 - generated diverse revenue sources; private sector experience very desirable.
- Candidates must also demonstrate:
- engaging communications skills in both group and one-on-one settings;
 - a visionary and entrepreneurial approach, balancing risk and reward; and
 - a visible presence and collegial style that connects with members, staff, diverse markets and audiences.
- EDUCATION:** Master's degree in public administration, business administration, law (J.D.), planning, engineering, or a related field required.

AN AGENCY APPLICATION IS REQUIRED AND MAY BE OBTAINED AT <http://www.abag.ca.gov/abagapp.pdf> OR BY MAILING A SELF-ADDRESSED STAMPED ENVELOPE TO ABAG, H.R. – 00-97, 101 - 8th STREET, OAKLAND, CA 94607-4756. CALL 510/464-8496 WITH QUESTIONS. POSITION IS OPEN UNTIL FILLED AND MAY BE CLOSED AT ANY TIME. ABAG IS AN EQUAL OPPORTUNITY EMPLOYER. QUALIFIED DISABLED INDIVIDUALS ARE PROTECTED AGAINST DISCRIMINATION.